



CITYWIDE SPORTS REFERENCE (DURING THE GAME)

These guidelines were developed from various sources. This information was composed to educate all players, managers/coaches, and non-playing persons. This may seem lengthy, but is important (if you want to understand properly).

Procedure :

1. At the time of the pre-game meeting (with the umpire and opposing team representative), remind the umpire about the game time limit; no infield or outfield warm-up balls after the first inning; and (if there are any scheduled games after your game), that your game must end exactly on time, so following games don't start later than scheduled.
2. Keep track of the elapsed time throughout the entire game. The umpire should have their own stop watch, but in case they don't, have your stop watch with you at your team's bench. A stop watch can be purchased for approximately \$15 - \$20.
3. Remind your players before you start the game to hustle on and off the field between innings; and remove all visible jewelry (i.e. watches, rings, bracelets, earrings, chains, metal hair pieces etc.). **Only medic alert I.D.** is allowed. This is to ensure that safety is enforced, and to play as many complete innings as possible during the allotted game time length.
4. After the completing of four innings, look at the elapsed game time on your stop watch (prior to going on the field). If there is 15-20 minutes remaining of your game allotted time, confirm with the umpire. **REMEMBER:** Any following games must start on time (you wouldn't appreciate if unnecessary time delays affected your team's game). If you are the scheduled home team (and behind on the game score), you want to ensure that your team has enough time to have your last at-bats. **Otherwise**, the game score will revert to the last previous completed inning (**as per SPN Rules**).
5. If your team is scheduled to play a game immediately following (and if your team is not already playing), please ensure your team arrives 20-30 minutes prior to the scheduled game start time. This is to ensure that you have enough players to play, and your game may start earlier (if both teams are ready to play) in case the prior game end earlier than expected; and allows your team the proper advance time to warm up, be organized, and ready to play.
6. Between all innings played (after the fifth inning), keep checking the remaining game time with the umpire and your stopwatch. If you are the scheduled home team (and behind on the game score), you want to ensure that your team has enough time to have your last at-bats. **Otherwise**, the game score will revert to the last previous completed inning (**as per SPN Rules**).
7. The teams scheduled to play the game immediately following should start filling out their line-up card, and to make final game preparations.
8. If your team has finished playing your game (and if a game follows yours), please vacate your team's area in a timely manner. Ensure that you pick up all personal and team belongings prior to leaving your area. This is to allow the following team(s) to have proper advance time to organize themselves prior to their scheduled game start time.
9. The pre-game meeting for the following game takes place.
10. Repeat all these steps for all games.

This information will become familiar to you, with proper practice and repetition. Please refer to these guidelines often. You may print these documents and bring with you to all your games, for handy reference.